



Trinity High School

& SIXTH FORM CENTRE

Part of Bordesley Multi Academy Trust

17th March 2020

Dear Parents/Carers

Re: COVID-19 Information Letter 2

Following on from the Prime Minister's briefing yesterday, I have no doubt you will be as concerned as we are about the current situation regarding the spread of COVID-19. We are following all the advice from the government and remain open as usual. At present, we do not have any students or staff who have confirmed cases of the virus, however, some staff and students are self-isolating following advice from NHS 111 or due to underlying health conditions.

If your child or a close family member are considered vulnerable for any reason, it is up to you to decide whether or not your son/daughter should be self-isolating, and school will support this decision. However, current advice is that everyone should carry on as normal unless symptoms suggest the need for self-isolation ('new, continuous cough' or 'high temperature').

Should a student present with symptoms during school hours, we have a large medical room set aside to keep them apart from the rest of the school, and parents will be contacted to collect their child. Collection arrangements will be talked through with the relevant parents/carers to minimise the potential risk of spreading the virus.

If, over the next few days, we have a confirmed case of COVID-19, then we will inform you. Please do not telephone the school. We have a reduced number of staff on site and are finding it difficult to answer or reply to all concerns.

We want to inform you about all of the things we are doing to keep students and staff healthy and continue to provide the best possible education for your child in the circumstances:

- Encouraging all members of the school community to wash their hands frequently (or use hand sanitiser) and capture coughs and sneezes as per the government guidance
- Upscaling our cleaning provision
- Managing stocks of essential cleaning and sanitising products
- Encouraging 'social distancing' as a way of minimising unnecessary close contact between individuals
- Reviewing our examination contingency arrangements in line with Qualifications & Curriculum Authority (QCA) guidance. A reminder that the official examination period extends until Wednesday 24th June so all students must be available for rescheduled examinations up to and including this date.

Headteacher & CEO: Mr A Ward, B.Mus, NPQH

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In the event of a Full or Partial School Closure and/or if your son/daughter is off school self-isolating:

We will provide students with subject resources and these resources will be accessed through the school website via a secure login.

Therefore, please could you and your child check the following:

1. That they are able to access the school website where they will find links to ePraise, their email/Office 365 and Shared Documents
2. That they are able to access and login to their ePraise and email/Office 365 accounts. There will be a new icon for Shared Documents.
3. ePraise will be used for the setting of work by teachers
4. Email/Office 365 will be used for any communication between the school and students
5. Shared Documents will be resources which will support students learning from work set in ePraise
6. Your child's log in details are the same as the ones they use when in school to log in to the school network;
 - a. An example would be:
 - i. 18smithj = username for ePraise
 - ii. 18smithj@trinityhigh.net = username for email/Office 365 and Shared Documents
7. That they check their school email account regularly. This will be the way that the school communicates to students

Finally, as further information arises, we will advise you by email and update our website accordingly. Any decisions will be taken following advice from the Department for Education or by the Public Health England Protection Team. Should you wish to check current guidance, it is frequently updated and available at:

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

We are very appreciative of the calm and measured way in which students and parents/carers are responding to this situation and thank you for your ongoing support in this regard.

Yours sincerely



Adrian Ward
Headteacher