



# Trinity High School

& SIXTH FORM CENTRE

Part of Bordesley Multi Academy Trust

June 2026

Dear Parents and Carers,

**Subject: Important Information Regarding Student Arrival Times and Cycle Access**

We would like to remind all families of our expectations regarding student arrival times and site access in order to maintain a safe and well-organised start to the school day.

Students should not be on the school site before **8:15am**. If students arrive between **8:15am and 8:30am**, they must go directly to the **canteen for Breakfast Club** via the Grove Street entrance and should not be elsewhere on the school site during this time, with the exception of any advertised clubs e.g. Fitness Club. If attending a before school club the member of staff will meet students at the Grove Street entrance at the advertised time.

Students not attending breakfast club will be able to access the school site through both Grove Street and Easemore Road entrances between **8:30 and 8:40 am**. After this time they must come through the Grove Street entrance to sign in as late to school.

In addition, we would like to draw the attention of parents and carers of students who cycle to school to the following arrangements. Students arriving by bicycle must use the **bike sheds located at the Easemore Road entrance** between **8:30-8:40am**. Students should **not access the school site via the vehicle or pedestrian gates at Grove Street** on bicycles, nor be on the school car park at any time. The bike sheds at the Grove Street end of school are no longer in use.

These measures are in place to ensure the safety of all members of our school community and to support smooth supervision before the school day begins.

Please find attached a **cycle safety poster** for your reference, and we ask that you take a moment to discuss this information with your child.

Thank you for your continued support and cooperation.

Yours sincerely,

Mrs L Chinn

Assistant Headteacher - Safeguarding

Headteacher: Mr S Kearns

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