



Trinity High School

& SIXTH FORM CENTRE

Part of Bordesley Multi Academy Trust

Dear Parents/Carers,

Thank you very much for all of your support, encouragement and feedback this term. As parents/carers, you are an integral part of what we are aiming to achieve at Trinity High School and Sixth Form Centre. It has been wonderful to meet so many of you this term at various events such as the rewards assemblies, information evenings, parents' evenings and other events. You are a very important part of the Trinity family and I thank you very much for your ongoing support.

There are a few last pieces of information that are necessary to communicate this term. Please find some important information regarding the end of this term and beginning of Spring term below;

End of Term Arrangements

Autumn Term officially ends on **Friday 16th December**. On Friday we have a wonderful day of Christmas celebrations planned to include Trinity's got Talent, Mr Lawrence's Jingle Bell Ball and our Attendance raffle! On Friday it will be a non-school uniform day, but we ask that all students join in with our **CHRISTMAS JUMPER THEME**. To wear non-school uniform, students will be asked for a donation of £2 which will raise money for each house's chosen charity. Students will be dismissed from school slightly early at **12.45pm on Friday**. Students in receipt of Free School Meals will be able to eat at breaktime.

Uniform

It is the time of year when some elements of your son's/daughter's school uniform may need replacing, particularly shoes. If you need any financial support when it comes to replacing uniform, please get in contact and we will be happy to support you. Please can I remind parents/carers to refer to our uniform policy when purchasing new uniform. You can find this at <https://www.trinity.worcs.sch.uk/parents-and-students/our-uniform/>.

I would like to stress that **shoes must be formal, leather, black and polishable** and branded shoes such as Nike Air Force Max are not acceptable due to our legal requirement to commit to a uniform that is accessible and affordable to all students.

We **do not allow any kind of facial piercings** and whilst it is cold, students are allowed to wear jumpers that are plain black and V neck under their blazer. We have the heating on early in school and there are no longer any ventilation requirements for schools and so coats are permitted but should be taken off in lessons.

Headteacher: Mr N Ford, BSc, NPQH
Trinity High School & Sixth Form Centre, Easemore Road, Redditch, Worcestershire B98 8HB
Tel: 01527 585859, Fax: 01527 65587, Email: office@trinityhigh.net, www.trinity.worcs.sch.uk

Attendance

It is imperative that parents/carers support our quest for high school attendance. As you know, we have an Attendance Policy and procedures that actively encourage the highest possible levels of attendance for all our students. We are deeply committed to supporting parents/carers to perform their legal duty and ensure their son/daughter attends every day. **Please ensure that, unless your son/daughter has a contagious illness, they are in school.** We have increased our attendance team and have just appointed a dedicated Family Support Worker who will be working alongside our pastoral managers and with our parents and carers in the community to ensure that barriers to attendance are eradicated. To support parents/carers, I have provided some guidance for you on when and when not to send your son/daughter into school and top tips for securing good attendance.

Communication

We are working hard to ensure you have all the information you require at your fingertips whilst using our communication channels to update you on the wonderful educational experiences your sons and daughters are receiving. Please keep an eye on our website, Facebook page and the parent bulletin for regular updates and information and please contact us if you need anything. As I've made clear in many forums, **'HELP AT TRINITY IS NEVER FAR AWAY'**.

May I take this opportunity to wish you and your family a very Merry Christmas and a Happy New Year. I look forward to working with you all in 2023.

Yours sincerely,



Mr N J Ford
Headteacher

Top tips for improving Attendance

- Encourage your child to be more resilient and learn the difference between feeling a little under the weather or tired and actually being ill and unfit for school.
- Organise late night, special outings and family events for Friday or Saturday evenings so your child is ready for school on a school morning.
- Monitor and control access to social media, electronic devices and gaming after 9pm to avoid young people being distracted from their sleep.
- Plan to take holidays during the 14 weeks pupils are not expected in school.
- Make all routine dentist and doctor appointments outside of school hours.
- For more non-routine medical appointments bring your child to school before and / or after the appointment.
- If your child is feeling under the weather / poorly they should attend school as in the majority of cases pupils feel better over the course of the day. We always send home a child who is ill and not fit for school.

What counts as medical evidence ?

- Medical appointment card or letter
- Copy of a prescription showing name and date
- Prescribed medication with name and date
- Hospital discharge letter
- GP / Consultant / Paediatrician / Psychiatrist / Psychologist letter

Should I send my child into school today?

<i>What if my child has...</i>	<i>Medical recommendation</i>
A cough, cold or sore throat	No medical reason to be absent – drink plenty of fluids and take paracetamol if needed.
Diarrhoea / vomiting	Pupils can return to school once the diarrhoea and vomiting has stopped. There is no need to wait 48hours.
Tonsillitis, glandular fever or high temperature	Take medical advice.
Headache, earache or stomach ache	Depends on severity. Drink plenty of fluids and take paracetamol if needed for a headache or earache to manage pain, avoid pain killers for a stomach ache.
Conjunctivitis	No medical reason to be absent – eye drops are available from the chemist, wash hands regularly.
Impetigo	Stay off school until lesions are crusted or 48 hours after starting antibiotic treatment.
Period pain	No medical reason to be absent – drink plenty of fluids and take paracetamol if needed. Heat packs available in school.
A plaster cast	Pupils with mobility difficulties will be allowed to work in the Pastoral Support area or leave lessons early to avoid crowded areas.